



Athabasca County, known for its natural beauty and abundant outdoor activities, is located in the geographic center of Alberta. Surrounded by rolling forests and the winding Athabasca River, the region offers year-round recreation such as hiking, fishing, boating, camping, snowmobiling, and cross-country skiing.

Major highways—2, 55, 63, and 813—connect Athabasca County to Edmonton, Fort McMurray, Slave Lake, and the Wabasca-Demarais area, making it easily accessible for visitors and businesses alike. The County is home to a population of just over 11,000, including the historic Town of Athabasca, the Village of Boyle, eight summer villages, and 11 hamlets, all within its boundaries.

Residents enjoy a strong sense of community, excellent schools, and a variety of local events and festivals celebrating the region's rich cultural heritage and vibrant rural lifestyle.

SEASONAL FIRE SERVICES TECHNICIAN

Under supervision, the Fire Services Technician will assist with departmental projects including but not limited to basic maintenance, operational support, inventory management, and data entry tasks. This position involves working in both an office setting and in the field completing a variety of logistical, maintenance, and administrative duties.

The ideal candidate will have a strong attention to detail, experience utilizing technology to manage large amounts of information, the ability to follow instructions, and a strong commitment to safety and teamwork.

Key Responsibilities:

- Operate light vehicles and hand tools to complete duties as assigned.
- Load, unload, and transport goods and materials between fire districts.
- Complete inspections, documentation, and inventories of fire assets.
- Assist with set up and data entry into fire services electronic records management system.
- Maintain accurate and legible records of work performed.
- Follow instructions and collaborate with team members to complete tasks efficiently.
- Adhere to all safety regulations and work procedures.
- Work outdoors in varying weather conditions.
- Maintain courteous relations with the public, contractors, and staff at all times.
- Participate in safety meetings and training as part of the County's Health and Safety program.
- Perform any other duties as required.

Key Qualifications & Skills:

- Minimum of 18 years of age
- Previous experience using Microsoft Office 365 suite of programs.
- Mechanical aptitude and basic knowledge in the use of hand tools and equipment.
- Ability to lift up to 50 lbs and perform work outdoors in all weather conditions.
- Strong attention to detail and record keeping skills.
- Knowledge of Athabasca County an asset.
- Current First Aid Certification an asset.
- Valid Class 5 Alberta Driver's License (Class 3 and/or Q Endorsement would be an asset).

SEASONAL FIRE SERVICES TECHNICIAN

The hourly salary range for this position is \$22.95 – \$26.57.

Interested candidates are invited to submit their resume to:

Human Resources

3602 - 48 Avenue, Athabasca, AB T9S 1M8

hr@athabascacounty.com

RE: Seasonal Fire Services Technician

This posting will remain open until **February 6, 2026**, or until a suitable candidate is found. We thank all applicants for their interest; however, only those selected for an interview will be contacted.